**Team Fundraising Plan**

**Team**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **What is the catchy name of your fundraiser going to be?**
* **Please describe for me exactly what you intend to do:**
* **Who is the primary target of the Fundraiser** (ex. Students, parents, professors, etc.)
* **WHERE will the fundraiser take place and what do you need to secure this space?**
* **WHEN will the fundraiser take place? (**be specific – months, weeks, days, times**)**
* **Please list at least 3 ways in which you intend to advertise your fundraiser: (**ex stall street journal, emails to campus, flyers, posters, article in the Dolphin, social media, etc)**:**
* **WHEN do you plan on advertising** (this should be over the course of at least 2 weeks, as it takes time for submissions to become live on Stall Street Journal, for example)
* **Please list every step that needs to happen to make your fundraiser work and who on your team is assigned to that step: (**ex. Tabling, contacting organizations, shopping for supplies, etc.)

**STEPS PERSON(S) RESPONSIBLE Date(s) this will happen**

 **be completed by**

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* **List anyone on your team here who does NOT want to be involved in this fundraiser:**
* **What help do you need from Campus Ministry to succeed?**
* **Total Funds Anticipated from this Fundraiser:**
* **Funds Anticipated for each person involved** (divide number above by number of team members working on this fundraiser):